**Board of Governors Motion Issue Sheet**

Please download this form and use it for any motion to be brought before the Board of Governors

* Subject Matter of Motion (insert a short phrase)
* Statement of Issue (one or two sentences)
* The motion itself:
* Material impacts (what the change causes and who it affects)
* Reasons why the Board of Governors should adopt the motion (Please attach a succinct summary on a separate sheet of paper)
* Risk if the motion is not approved