



American Contract
Bridge League

Hall of Fame Operating Procedures

AUGUST 2013

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1. Powers and Purpose

The ACBL Hall of Fame Committee (HoFC) is charged with the oversight of the Hall of Fame program, selection of the recipients of the Blackwood and von Zedtwitz Awards, and nomination of members in the Open category. It shall have responsibility for setting criteria for selecting nominees, establishing nomination and election procedures, overseeing the induction ceremonies at the Hall of Fame Banquet, in addition to providing input to ACBL management on the Hall of Fame Gallery at ACBL Headquarters and Hall of Fame online.

The HoFC shall report to the ACBL Board of Directors (the Board) prior to the institution of a major change in any of the above areas, and shall generally keep the Board informed on all matters concerning the Hall of Fame. The Board shall have ultimate approval on all matters except choosing nominees to be placed on the Hall of Fame ballot or choosing recipients of the Blackwood or the von Zedtwitz Awards.

2. Committee Composition and Appointment

The ACBL President and HoFC chair shall endeavor to employ a balanced approach to composing the Hall of Fame Committee, taking into account variations in age, gender and area of residency. At least one member of the HoFC should be from Canada, Mexico or Bermuda. However, suitable committee candidates should not be eliminated from consideration as a result of the desire for a balanced committee.

The HoFC will have staggered three-year terms. In addition to its nine voting members, the ACBL President and CEO shall be permanent non-voting members of the Hall of Fame Committee.

A member of the HoFC must be an ACBL member who has been actively involved in bridge tournament activities (either as a player, in an administrative capacity, or as a member of the press) for at least 20 years and is familiar with the activities of possible nominees.

A HoFC member or chair may not serve more than two full terms. A retired HoFC member or chair may be re-appointed as a committee member or committee chair after a one-year (1) hiatus. A chair must have at least one year of previous service on the committee.

The three-year term of appointed members shall begin at the conclusion of the Spring NABC at which they were appointed and end at the conclusion of the Spring NABC three years later.

The HoFC shall recommend possible HoFC members and a chair to the ACBL President prior to the Spring NABC.

3. Committee Records

ACBL Management will maintain a HoFC Document Archive that includes:

- a. Form letter to Open nominees
- b. Ballot template
- c. Performance chart template
- d. Bio criteria
- e. Cover letter to the electors
- f. List of previous inductees into the Hall of Fame
- g. Form letter to recipients of the Blackwood and von Zedtwitz Awards
- h. Minutes of previous meetings
- i. HoFC contact list which shows appointment terms

The HoFC may amend the form or content of the above documents.

New committee members shall receive a copy of the operating procedures and the above documents (last two years of minutes).

4. Nomination Criteria, Rules and Procedures

Nomination Criteria

The ACBL Hall of Fame Award, in any category, shall be given to distinguished individuals who are held in high regard for their ethics, deportment and sportsmanship, while residing in the territory administered by the American Contract Bridge League.

The ACBL Hall of Fame Open Award shall be given annually to living individuals who have achieved prominence in the game of bridge and have an outstanding tournament record. They shall be elected by electors, as described in Section 5 of these operating procedures.

Von Zedtwitz Award

The ACBL Hall of Fame von Zedtwitz Award shall be given to living or deceased individual(s) who have achieved prominence in the game of bridge and have an outstanding tournament record but who may not have been in the limelight for a significant period of time. A deceased person must be deceased for three years before becoming eligible for selection, but this rule may be waived if at least six HoFC members vote to do so. Each year, as many as two (2) recipients may be selected by the HoFC whenever deemed appropriate.

Blackwood Award

The ACBL Hall of Fame Blackwood Award shall be given to individuals who have contributed greatly to the game of bridge without *necessarily* being world class players. Whenever deemed appropriate each year, up to one (1) recipient may be selected by the HoFC.

In either the von Zedtwitz or Blackwood category, in a year where the HoFC believes that an additional award is clearly warranted, the Board may, upon receiving appropriate rationale from the HoFC in advance, vote to allow an additional award for that year.

Nominees in the Open category must have attained the age of 60 by January 1 of the year of the induction ceremony.

The primary basis for consideration in the Open and von Zedtwitz categories is the player's North American and international record and achievements as a member and representative of the ACBL.

An individual's personal history, whether good or bad, should be considered in nominating candidates or selecting recipients.

A proposed nominee's ACBL disciplinary record may be reviewed as part of the process of determining whether that person meets the criteria to be nominated for admission into the Hall of Fame. Upon request, the committee will be provided with information as authorized by (ACBL) Board Resolution 033-02 as amended.

Individuals shall give their consent for nomination in the Open category, selection for the von Zedtwitz or Blackwood Awards. The HoFC will not replace an individual who has declined nomination in the Open category, but may replace an individual who has declined to receive the von Zedtwitz or Blackwood Award.

Admission to the ACBL Hall of Fame may occur in one of the following ways:

- a. Election as a member in the Open category by the electors
- b. Selection for the Blackwood Award by the ACBL Hall of Fame Committee
- c. Selection for the von Zedtwitz Award by the ACBL Hall of Fame Committee

Nomination Rules and Procedures

ACBL members may suggest names to be nominated in the Open, von Zedtwitz and Blackwood categories.

HoFC members shall not be nominated or considered for nomination for the Hall of Fame while serving on the Hall of Fame Committee.

The HoFC shall determine the number of nominees in the Open category. There shall not be more than 15 nominees in the Open category. The voting will be conducted on a straight voting method.

In the Open category, the HoFC will abide by the following voting procedures, starting with the list of proposed nominees agreed to before the fall meeting:

- a. The committee discusses each proposed candidate.
- b. All voting HoFC members rank proposed candidates from one (best) to #x (worst).
- c. Votes are tabulated and those with the lowest totals are nominated. The committee determines the number of candidates that will appear on the ballot, based on any gaps in the voting totals.

In the Open category, a nominee receiving less than 10% of the electors' vote for three consecutive years shall not be nominated for the next three years.

In the Blackwood and von Zedtwitz categories, there will be two votes, starting with the list of potential candidates agreed to before the fall meeting:

- a. The committee discusses each proposed nominee.
- b. The committee votes, using the ranking procedure above.
- c. The committee eliminates all but the two to four best nominees (based on any gaps in the voting totals and the original number of nominees being considered).
- d. The committee re-votes, using the ranking procedures above. The nominee with the lowest total is the recipient of the award.

Blackwood Award and von Zedtwitz Award winners are full-fledged Hall of Fame members.

Details of Nomination Procedures are incorporated into the Timeline.

5. Election Procedures

A. Electors for the Hall of Fame

The Electors for the Hall of Fame shall be determined as defined in Appendix II.

Electors must be members in good standing and permanent residents of Bermuda, Canada, Mexico, or United States including any territories. Life Members must have paid their service fees. If an elector does not vote for two consecutive years, the elector shall be removed from the HoF elector list. The elector may be re-instated by requesting (fax, email, letter, or phone message) to be re-instated to ACBL. Any member who has been suspended for six months or more for ethical violations shall not be an elector.

B. Voting for Nominees

ACBL Management shall send the electors a ballot package which shall include a cover letter, instructions on how to vote, a ballot, an up-to-date biography for each nominee, a list of Hall of Fame members, and a performance chart showing the NABC and WBF performance history of each nominee (See Appendix I).

The maximum number of votes an elector may cast depends on the number of candidates. The electors shall vote for a maximum of:

- One (1) if there are 1-3 candidates
- Two (2) if there are 4-5 candidates
- Three (3) if there are 6 or 7 candidates
- Four (4) if there are 8 or 9 candidates
- Five (5) votes for 10 or more candidates

C. Election Procedures

Voting will be conducted on a straight voting method, i.e., no weighting. Any candidate receiving votes on more than 50% of the ballots cast will be inducted into the Hall of Fame.

D. Campaigning

Campaign advertisements in the Bridge Bulletin, Daily Bulletin or other ACBL media will not be accepted for publication.

Candidates may mention they have been selected as a Hall of Fame candidate when being interviewed for a publication.

The ACBL will not provide names or mailing lists for use by candidates.

It is not permissible to distribute campaign fliers at ACBL tournaments.

6. Timeline

The HoFC shall meet at every NABC, and otherwise as needed.

July/August

- Suggested nominees from eligible ACBL members shall be received from July 1 to September 30 each year.
- Notices asking for suggestions shall appear in the July and September Bridge Bulletins, in the Summer Daily Bulletin, and on the ACBL website. An ACBL

member making a suggestion shall address his suggestion to the ACBL staff person assigned to the HoFC and shall include his player number.

- The ACBL Hall of Fame Banquet shall be at the Summer North American Bridge Championships. (See Hall of Fame Banquet)

Summer Hall of Fame Committee Meeting – Proposing Nominees and Recipients.

The HoFC welcomes and orients new members. The committee begins its formal work by making a list of proposed candidates in the Open and von Zedtwitz categories, reserving Blackwood Award nominees as a separate group (as per the special criteria for their selection).

September/October

ACBL management provides the HoFC with a list and biographies of suggested nominee names and/or supporting letters regarding nominees submitted by ACBL members during the nomination period. ACBL staff provides information on suggested nominees where requested by the chair.

The list compiled at the Summer HoFC meeting is fine-tuned by the committee by conference call. Names suggested by ACBL members are discussed and considered for addition to the list.

The HoFC Chair presents a report on the review of proposed nominees' disciplinary files.

November

Fall Hall of Fame Committee Meeting

At this meeting, the HoFC members finalize the nominees for the open category. Committee members unable to attend the Fall HoFC Meeting in person or telephonically may vote in advance based on this list. However, it is preferred that members not in attendance participate by telephone, and vote after full discussion of proposed nominees. There shall be no proxy voting. An Election Package Subcommittee consisting of at least two members of the HoFC and/or consultant(s) chosen by the committee shall review the entire election package for accuracy and completeness, giving final approval to ACBL Management for mailing. The election package shall consist of a cover letter, list of current Hall of Fame members, candidates' biographies, performance chart, ballot, and return envelope to the Director of Elections.

December

ACBL staff finalizes the masterpoints and rankings using the latest ACBL cycle run and add the Fall NABC tournament accomplishments to biographies and the performance chart. ACBL management mails each Open category nominee their updated encyclopedia biography and performance record for review and editing on or about December 10. The nominee may edit and shall approve the biography and return it to the ACBL.

January

Between January 1 and January 7 the Election Package Subcommittee reviews revisions made by nominees, verifies their accuracy and decides what new material is worthy of inclusion in the biographies. Once the subcommittee review has been concluded, ACBL staff prepares the election packages. The HoFC Chair receives a copy of the election package and approves the distribution of the election materials. ACBL staff distributes the election packages on or about January 10 and specifies the return date deadline, which should be approximately four weeks after the distribution date. There will not be a grace period, and no exceptions will be made for any ballot returned after the return date deadline.

February

The election period runs from the election package distribution date to the day when the Director of Elections begins tabulation of the ballots which shall be immediately after the deadline specified in the election package.

Ballots will be processed and counted as determined by the ACBL Director of Elections.

March

Blackwood and von Zedtwitz Awards

The von Zedtwitz and Blackwood Award recipients are selected by the HoFC.

Those selected for the Blackwood and von Zedtwitz Awards shall be notified without delay.

The Spring Daily Bulletin publishes the names of those entering the Hall of Fame in all three categories.

The ACBL Board approves new members to the Hall of Fame Committee.

Spring Hall of Fame Committee Meeting – Post Mortem and Polishing.

Newly appointed members whose terms begin after the Spring NABC may be invited to audit this meeting.

Between the fall and summer meetings, the HoFC reviews all its activities, rules, and procedures with a view toward making them better. Particular attention should be paid to previous problem areas:

- Ballot package accuracy and content,
- Completing committee and staff tasks in accordance with the timeline,
- Monitoring voting patterns and suggesting changes to the operating procedures when necessary.

April/May

New members are provided with a copy of the Hall of Fame Operating Procedures, the most recent election package and papers from the Hall of Fame document archive.

The Bridge Bulletin features an article recognizing the newly elected members to the ACBL Hall of Fame.

7. Committee Operating Procedures

Subcommittees

The chair of the HoFC may appoint subcommittees consisting of HoFC members and non-committee members. Subcommittees are advisory only, and shall report directly to the HoFC as a whole, which may approve, amend or reject the report of the subcommittee.

Meetings

The HoFC shall meet at each NABC.

Agenda

The chair shall prepare and distribute an agenda prior to each meeting.

Minutes

Minutes of meetings shall be taken. After each meeting, draft minutes shall be presented to the HoFC members for additions and corrections. Minutes are presented for approval at the next regular meeting of the committee.

Quorum

A quorum shall consist of five (5) or more of the members of the Hall of Fame Committee, including its chair.

If less than a quorum is present, motions may be discussed but not voted upon. A committee member connected by telephone shall be considered present for a quorum.

Voting

A majority of the votes cast is necessary for passage of any motion, subject to quorum rules. Thus, if nine members serve on the Hall of Fame Committee, five are present, two abstain, and the other three vote, two to one in favor, the motion carries. Absentee voting and voting by conference call is permitted. Proxy voting is not permitted.

Attendance

Regular attendance is important to contributing to HoFC decisions and making a quorum. The chair may ask that a committee member resign if such member has not participated in committee functions, or has a poor attendance record. The ACBL Board *may* remove and/or replace committee members for any reason.

Committee members shall make every effort to attend the meetings at NABCs.

Vacancy

If for any reason a vacancy occurs on the Hall of Fame Committee, the chair may replace the former member for the balance of the former member's term, subject to the ACBL President's approval with due consideration of the guidelines in Section 2.

8. The Hall of Fame Banquet

The Banquet:

A black tie optional banquet for inducting new members into the ACBL Hall of Fame will be held at the Summer NABC. The primary focus of the banquet will be the Hall of Fame inductees.

Master of Ceremonies and Presenters:

The HoFC Chair and the ACBL CEO, or his designated representative will select the Master of Ceremonies.

Presenters of living inductees will be selected by the inductee, subject to the approval of the HoFC chair.

Presenters of deceased inductees will be selected by the Hall of Fame Chair, or his designated representative, after input from the inductee's family.

Invitations:

All ACBL members and guests will be invited to the Hall of Fame Banquet.

Promotion of Banquet:

Staff will present a plan for promoting the banquet to the HoFC at the Spring meeting.

Awards and Recognitions:

A plaque/award will be presented to each inductee or his representative.

Winners of NABC+ events and any ACBL members winning World Championships during the last year will be recognized during the ceremony.

A trophy will be presented to the recipient of the Sidney H. Lazard, Jr. Award for Sportsmanship.

Appendix I

Events on the Hall of Fame Performance Chart

A. Finishing first or second (including ties) in the ACBL events listed below will be shown on the Hall of Fame Performance Chart.

ACBL OPEN NABC ++ EVENTS

- Vanderbilt Knockout Teams
- Platinum Pairs
- Spingold Knockout Teams
- von Zedtwitz Life Master Pairs
- Reisinger BAM Teams
- Kaplan Blue Ribbon Pairs

ACBL WOMEN'S NABC ++ EVENTS

- Machlin Women's Swiss Teams
- Wagar Women's KO Teams
- Sternberg Women's BAM Teams

ACBL OTHER NABC + EVENTS

- Silodor Open Pairs
- Jacoby Open Swiss Teams
- Rockwell Mixed Pairs
- Whitehead Women's Pairs
- Baldwin North American Pairs
- Lebhar IMP Pairs

- Leventritt Silver Ribbon Pairs
- Freeman Mixed BAM Teams
- Morehead Grand National Teams
- Wernher Open Pairs
- Roth Open Swiss Teams
- Truscott Senior Swiss Teams
- Fast Pairs
- Nail Life Master Pairs
- Smith Life Master Women's Pairs
- Mitchell Open BAM Teams
- Keohane North American Swiss Teams

B. Finishing first, second or third (including ties) in the WBF events listed below will be shown on the Performance Chart.

WBF OPEN EVENTS

- Bermuda Bowl
- World Olympiad Open Teams
- Rosenblum Teams
- World Open Pairs

WBF WOMEN'S EVENTS

- McConnell Teams
- Venice Cup
- World Olympiad Women's Team
- World Women's Pairs

WBF OTHER EVENTS

- World Transnational Mixed Pairs
- World Transnational Mixed Teams
- Transnational Open Teams
- Mixed Transnational Teams
- Senior Bowl

APPENDIX II

Hall of Fame Electors

The Electors of the ACBL Hall of Fame will be as follows:

- A. All living Hall of Fame Members
- B. Paid-up ACBL members in good standing, who reside in the U.S., Canada or Mexico, and have won at least five (5) of the ACBL/WBF events shown below:

ACBL ++ EVENTS

- Vanderbilt Knockout Teams
- Platinum Pairs
- Machlin Women's Swiss Teams
- Silodor Open Pairs
- Jacoby Open Swiss Teams
- Rockwell Mixed Pairs
- Baldwin North American Pairs – Flight A
- Whitehead Women's Pairs
- Lebhar IMP Pairs
- Leventritt Silver Ribbon Pairs
- Spingold Knockout Teams
- von Zedtwitz Life Master Pairs
- Wagar Women's KO Teams
- Wernher Open Pairs
- Roth Open Swiss Teams
- Morehead Grand National Teams – Championship Flight
- Freeman Mixed BAM Team
- Senior Swiss Team
- Reisinger BAM Teams
- Kaplan Blue Ribbon Pairs
- Sternberg Women's BAM Teams
- Nail Life Master Open Pairs
- Mitchell Open BAM Teams
- Keohane North American Swiss Teams
- Smith Life Master Women's Pairs
- Truscott Senior Teams

WBF EVENTS

- Bermuda Bowl

- World Olympiad Open Teams
- Rosenblum Teams
- World Open Pairs
- World Mixed Pairs
- Senior Bowl
- Senior International Cup
- Transnational Open Teams
- Transnational Mixed Teams
- McConnell Teams
- Venice Cup
- World Olympiad Women's Team
- World Women's Pairs

Placing second in the following events counts as a win for determining the players that have won five events:

- Vanderbilt Knockout Teams
- Spingold Knockout Teams
- Reisinger B-A-M Teams
- Wagar Women's Knockout Teams
- Bermuda Bowl
- World Olympiad Open Teams
- Rosenblum Teams
- McConnell Teams
- Venice Cup
- World Olympiad Women's Teams

C. Up to five journalists, to be selected by the International Bridge Press Association (IBPA) Executive Committee.

D. ACBL Grand Life Masters (Life Members must have paid their service fees).

E. World Grand Masters